APPROVAL FOR ACCEPTANCE OF GRADUATE COURSEWORK AT EAST OHIO UNIVERSITIES (Cross-Registration Form)

Under specific circumstances, a graduate degree-seeking student from Ohio University may take one or more graduate courses at The University of Akron, Cleveland State University, Kent State University, Northeast Ohio Medical University, or Youngstown State University without registering as a transient student. The course should contribute to the student’s program of study and be unavailable at Ohio University when needed to complete the student’s program. The student must be in good standing (GPA >3.0) and be within time limits for completion of the degree program. The graduate program unit at Ohio University will establish a special topics course with a graduate title that corresponds to the course title at the host university and will incorporate the initials of the host university (UA, CSU, KSU, NEOMED, or YSU). Registration for such a course is controlled by the student’s home department and will be permitted only upon receipt of this approved form.

Name: ___________________________ ID: ______________
Please print: Last First Middle
Permanent address: __________________________________________________________
____________________ Street ______________________ City __________________ State __ Zip
Local Address: ______________________________________________________________
____________________ Street ______________________ City __________________ State __ Zip
Local telephone: __________________________ Email: ____________________________

Home Institution: Ohio University

Department: __________________________ Major: __________________________ Degree: __________
Academic semester/term Fall ☐ Spring ☐ Summer ☐ Specify summer session _____________ Academic year __________

Host Institution:
The University of Akron ☐ Cleveland State University ☐ Kent State University ☐ Northeast Ohio Medical University ☐ Youngstown State University ☐
Course number: __________________________ Course title: __________________________
Instructor name: __________________________

Approvals

Home Institution: Ohio University

Academic Advisor (print & sign name) __________________________
Program Director (print & sign name) __________________________
Program Director email address and phone number __________________________

Host Institution: UA / CSU / KSU / NEOMED / YSU

Course Instructor (print & sign name) __________________________
Course Instructor email address and phone number __________________________
Department Chair (print & sign name) __________________________

Graduate School Approval (print & sign name)—UA & YSU only __________________________

Student: Please complete a form for each cross-registered course and send (email or fax) to your academic advisor. The academic advisor will obtain the home institution signatures and forward to the host institution. Only actual or scanned signatures will be accepted; word processed signatures are not allowed.