



# *Consortium of Eastern Ohio* **Master of Public Health**

## **Instructions for individuals providing letters of recommendation** (Please provide a copy of this to each individual providing a letter for an applicant)

Below are guidelines for writing a letter of recommendation for an applicant to the Consortium of Eastern Ohio Master of Public Health program:

1. Please type the letter on letterhead from your agency/place of employment.
2. Please include comments on the following:
  - a. In what capacity and how long you have known the applicant
  - b. Assessment of current work quality
  - c. Ability to successfully complete graduate training
3. Sign your letter.
4. Address the letter to the CEOMPH Admissions Committee and send it to the address below. You may also scan and email your letter (on letterhead and signed) via email to [pubhlth@neomed.edu](mailto:pubhlth@neomed.edu)

Consortium of Eastern Ohio Master of Public Health  
Admissions Committee  
4209 State Route 44  
PO Box 95  
Rootstown, OH 44272

Please contact us at 330-325-6179 if you have any questions.