



Accreditation

Evaluation

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What Is Accreditation?

Accreditation standards are statements that define and set expectations about fundamental essentials for educational quality.

-Association for Specialized and Professional Accreditors (ASPA)

Timeline (tentative)

- ✓ Kick-off--October 2013
- ✓ Determine mission—2013-2014
- Develop self-study—2014-2015
- Submit preliminary self-study—mid 2015
- Submit final self-study—late winter 2015/early spring 2016
- Hold site visit—spring 2016
- Receive decision—fall 2016

Criterion 1.0

Criterion 1.1: **Evaluation**

The program shall have an explicit process for monitoring and evaluating its overall efforts against its mission, Goals and objectives; for assessing the program's effectiveness in serving its various constituencies; and for using evaluation results in ongoing planning and decision making to achieve its mission. As part of the evaluation process, the program must conduct an analytical self-study that analyzes performance against the accreditation criteria defined in this document.

Criterion 1.1: Evaluation

Required Documentation

- Description of the evaluation processes used to monitor progress against objectives defined including identification of the data systems and responsible parties associated with each objective and with the evaluation process as a whole
- Description of how the results of the evaluation processes are monitored, analyzed, communicated and regularly used
- Data regarding the program's performance on each measurable objective data duplicate those required
- Description of the manner in which the self-study document was developed, including effective opportunities for input by important program constituents (institutional officers, administrative staff, faculty, students, alumni and representatives of the public health community)

Data Collection Mechanisms

- Improving management and planning by engaging the following:
 - Administration
 - Faculty
 - Staff
 - Students
 - Community stakeholders
 - Employers

Self-Study

- Reflective
- Thoughtful
- Analytical
- Produces a candid assessment of program's strengths and weaknesses

Current Evaluation Mechanisms

Data/Information	Time for Collection	Timeline for Review	Evaluating Committee	Comments
Mission and goals data	Every year—the MPH office compiles data for meetings.	Spring and fall meetings	Governing Council	Policies/procedures, direction for the program are established with this committee.
Budget/fiscal information	Every year—the MPH program director and NEOMED fiscal officer compiles this data for projections and budget.	Spring meeting	Governing Council	The Fiscal Issues Committee does the initial evaluation and forwards recommendations to the Governing Council. The disbursement formula was revised based on recommendations. Governing Council also has allotted funds based on new program needs. The reserve fund was established to cover new programming or needs.
Graduate exit surveys	Each year—an exit survey is sent to each graduate after their exit presentation and compiled by the MPH office.	Fall meeting	Program Coordinating Council	Discussions on advising and program resources are ongoing, based on these surveys.
Yearly/new student survey	Each year—surveys are sent every year to all current and new students in January and compiled by the MPH office.	Spring meeting	Program Coordinating Council	Discussions on advising and program resources are ongoing, based on these surveys (including how to get a better return).
Employer survey	Every two years (even years)—this is an online survey.	Fall meeting	Program Coordinating Council	Since the first results were based mainly on employers that knew graduates that went through the older curriculum, no substantial recommendations have been made.
Alumni survey	Every year—this survey was just updated to include additional information. The MPH office compiles the data.	Fall meeting	Program Coordinating Council	Discussions on advising and program resources are ongoing, based on these surveys (including how to get a better return).

Current Evaluation Mechanisms

Data/Information	Time for Collection	Timeline for Review	Evaluating Committee	Comments
Student academic achievement	End of each semester	At the end of each semester	Program coordinators of each university	Student grades are only shared with the program coordinator of each campus, rather than in a committee review.
Capstone evaluations	Each year—the student feedback on capstone projects is compiled by the MPH office.	Fall meeting	Curriculum Committee	Policies on the capstone process have changed based on feedback.
Faculty evaluations	End of each semester—faculty evaluations (along with the course evaluations) collected and compiled by the MPH office.	Spring meeting—review fall semester Fall meeting—review spring and summer semester	Faculty Appointments and Development Committee	We have had changes of teaching faculty based on these faculty evaluations in past years (but not recently). Some faculty have also received further development and suggestions for improvement.
Faculty appointments	Each year—faculty appointments are reviewed for new faculty and re-appointments on a three-year cycle.	Fall meeting	Faculty Appointments and Development Committee	Faculty appointments are recommended based on teaching, service and research in the program. The recommendations are forwarded to the Governing Council for final approval.
Admissions data	Each year—demographics and numbers collected and compiled by MPH office. Periodically—the outcomes of applicants selected and success in the program are analyzed.	Spring meeting—review last year's data	Admissions Committee	Review have resulted changes of admissions processing (how letters are rated, etc.). The Governing Council and Community Advisory Council also look at certain aspects of the admissions data.

Discussion

- How can CEOMPH best involve various constituents in evaluation?
- What are other aspects that CEOMPH should evaluate?

Wrap Up

- Next activity—student advising (December)
- Webinar archives and feedback form <http://mph.neomed.edu/about-ceomph/accreditation>
- Email pubhlth@neomed.edu for questions/comments about today's webinar